



Position Title: Writer

Reports to: Editor-in-Chief

Work Term: August 1st, 2024 to April 30th, 2025

Work Hours: Scheduling is flexible, and hours will vary from month to month, up to a maximum of 10-15 hours. Staff will be expected to work from our on-campus office a minimum of 6 hours per month.

Compensation: \$17-20/hour dependent on experience

To apply, please send your resume and a writing sample to hiring@themeliorist.ca. **Application Deadline is June 12th, 2024.** Any questions can be sent to hiring@themeliorist.ca

Description

Writers are responsible for writing assigned articles and original content. *The Meliorist* produces a wide variety of content, including, but not limited to, news about the University of Lethbridge and greater community, social sciences, humanities, fine arts, science and opinion pieces. Writers are expected to conduct interviews, provide research with references, and maintain a high level of journalistic integrity. Training and professional development can be provided.

Key Responsibilities

- Produce polished work and meet content deadlines
- Develop and write assigned and original articles
 - Minimum of two short articles a month
 - At least one major investigative piece per semester
- Conduct any necessary research for articles, including conducting interviews, taking photos, attending events and consulting first and secondary sources (and references)
- Attend regularly scheduled staff meetings
- Work with the entire team by providing regular office hours each month and collaborate on major articles
- Communicate regularly with the Editor-in-Chief
- Positively and faithfully represent *The Meliorist* at all times

Essential Skills

- Strong research and critical thinking abilities
- Flexible and adaptable
- Strong written and verbal communication skills
- Well-organized and able to work on a deadline
- Knowledge of APA style guidelines

Essential Attributes

- Works well independently and in a team environment
- Creative
- Cooperative and open-minded
- A working knowledge of relevant subject matter
- Able to handle constructive criticism in a healthy manner

Note: *The Meliorist Publishing Society is an equal opportunity employer. Due to the nature of the publication, hiring preference will be given to current students or recent alumni of the University of Lethbridge. The Meliorist does not tolerate racism, sexism, transphobia, xenophobia, or discrimination on any grounds.*