



Position Title: Designer

Reports to: Editor-in-Chief

Work Term: August 1st, 2024 to April 30th, 2025

Work Hours: Scheduling is flexible, and hours will vary from month to month, up to a maximum of 20 hours. Staff will be expected to work from our on-campus office a minimum of 6 hours per month.

Compensation: \$17-\$20/hour dependent on experience

To apply, please send your resume and a digital portfolio to hire@themeliorist.ca. **Application Deadline is June 12th, 2024.** Any questions can be sent to hire@themeliorist.ca

Description

The Designer is responsible for compiling the structure and layout of various visual elements for *The Meliorist's* print magazine, under the guidance of the Editor-in-Chief. The Designer should also create original artistic content for print and online publications. Training and professional development can be provided.

Key Responsibilities

Designer

- Create graphic design and compile content to produce our print magazine, in accordance with *The Meliorist's* visual style guidelines
- Report to the Editor-in-Chief to ensure that the publication is prepared on time and to the highest standards
- Develop illustrations, photographs and other graphic design elements for online and print publication

Key Additional Responsibilities

- Work with the entire team by providing regular office hours each month
- Attend regularly scheduled staff meetings
- Communicate regularly with the Business Manager & Editor-in-Chief
- Positively and faithfully represent *The Meliorist* at all times

Essential Skills

- Extensive knowledge and experience with graphic design for both print and digital publication
- Proficiency in Adobe InDesign, Adobe Illustrator, Adobe Photoshop, and Canva
- Organized and manages time efficiently

Essential Attributes

- Works well in a team environment
- Creative
- Cooperative and open-minded
- Comfortable with providing and handling constructive criticism in a healthy manner
- Able to work independently and a self-starter
- Excellent planning and communication skills

Note: *The Meliorist Publishing Society is an equal opportunity employer. Due to the nature of the publication, hiring preference will be given to current students or recent alumni of the University of Lethbridge. The Meliorist does not tolerate racism, sexism, transphobia, xenophobia, or discrimination on any grounds.*