

# THE MELIORIST

## Designer – Position Description

**Position Title:** Designer

**Reports to:** Editor-in-Chief

**Work Term:** Partial hours in July 2022, full hours from August 1<sup>st</sup>, 2022 to April 30<sup>th</sup>, 2023

**Work Hours:** Scheduling is flexible, and hours will vary from month to month, up to a maximum of 20-30 hours. While most work can be done remotely, the Designer is expected to attend in-person staff meetings and conduct other in-person work at our on-campus office.

**Compensation:** \$20-\$22/hour depending on experience

*To apply, please send your resume and links to a digital portfolio to [hire@themeliorist.ca](mailto:hire@themeliorist.ca).*

***Application Deadline is June 10<sup>th</sup>, 2022.** Any questions can be sent to [hire@themeliorist.ca](mailto:hire@themeliorist.ca).*

### Description

The Designer is responsible for developing, structuring, and laying out various elements of The Meliorist print magazine, posters and promotional materials, in collaboration with the Social Media Manager. The Designer should also create original artistic content for print and online publications. Training and professional development can be provided.

### Key Responsibilities

- Design and layout the monthly publication for print
- Work with the Editor-in-Chief to ensure that the publication is printed on time and to the highest standards
- Develop illustrations, photographs and other graphic design elements for online and print publication
- Work with the Social Media Manager, as needed, to design and produce promotional media content
- Attend regularly scheduled in-person staff meetings

### Essential Skills

- Extensive knowledge and experience with graphic design for both print and digital publication
- Proficiency in Adobe InDesign, Adobe Illustrator, and Adobe Photoshop, Canva
- Organized and manages time efficiently

### Essential Attributes

- Works well in a team environment
- Creative
- Cooperative and open-minded
- Able to handle constructive criticism in a healthy manner
- Excellent planning and communication skills

**Note:** The Meliorist Publishing Society is an equal opportunity employer. Due to the nature of the publication, hiring preference will be given to current students or recent alumni of the University of Lethbridge. The Meliorist does not tolerate racism, sexism, transphobia, xenophobia, or discrimination on any grounds.